

Record of Officer Decision

Community Governance Review of Torbay

Decision Taker and Date Decision Taken:

Director of Corporate Services on 11 January 2019

Summary of Matter or Issue Requiring Decision:

At the meeting of Council held on 20 September 2018 (Minute 83/9/18 refers), members instructed the Director of Corporate Services to undertake a Community Governance Review with a view to considering the principle of three Town Council's across the entirety of Torbay and established a cross party Community Governance Review Working Party to oversee impartially and objectively the implementation of the review.

The Working Party met on three occasions to consider the proposed Terms of Reference and Communications Plan for the review which have been developed and supported by the Working Party.

There is a statutory process which has to be followed in order to commence the review which starts with the publication of the Terms of Reference for the Review (attached at Appendix 1 to this Record of Decision) and a formal consultation which will commence on 14 January 2018. Details of the communications wording and outline plan are set out in Appendices 2 and 3 to this Record of Decision.

Background to the Council meeting can be found at

<https://www.torbay.gov.uk/DemocraticServices/ieListDocuments.aspx?CId=163&MID=8383>

Decision Taken:

- (i) that the Terms of Reference set out at Appendix 1 to this Record of Decision be approved for formal publication on 14 January 2019;
- (ii) that the Consultation Wording set out at Appendix 2 to this Record of Decision be approved for use as the basis for all communications in respect of the Community Governance Review; and
- (iii) that the Overarching Communications Plan set out at Appendix 3 to this Record of Decision be approved.

Summary of Reason(s) for Decision Taken:

To sign off the final documents in order to commence the Community Governance Review of Torbay from 14 January 2019.

Summary of Alternatives or Options considered and rejected and Background Papers:

None

Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation:

None

Implementation:

This decision will come into force immediately.

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be available for inspection by the public at the Council's offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring (01803) 207087 or email governance.support@torbay.gov.uk

Signed: _____ Date: 11 January 2019
Director of Corporate Services